COUNTY ISSUES SUB-WORKGROUP
Monday, February 25, 2002
I.
Meeting Notes

I.   **Introductions, Prior Meeting Notes**
        Steve Marshall called the meeting to order. The meeting notes from Monday,
        January 28, 2002, were approved as written.

II.   **County Programs as Health Plans**
        David Smith discussed the draft assessment tool, "Does HIPAA Apply." David
        Smith will refine the assessment tool and review it at the next meeting.

III.   **Social Service Programs as Health Care Providers**
        David Smith reported about a telephone conference on March 6, 2002, to discuss
        this information.   Additional information will be provided at the next meeting.

IV.   **Subcommittee Reports**

        Transactions and Code Sets: State requests for matching code sets are being
        presented to federal officials.

        Privacy and Security: The sub workgroup is preparing authorizations and releases
        and baselines for compliance. The sub workgroup is also preparing privacy and
        security work plans and a compliance template.

        Communications: Felicia Knox has requested information about when this sub
        workgroup meets but has not received a response from the chair.

        CHIP: The sub workgroup is assessing approximately 12 information systems
        relating to state mental health services. The sub workgroup identifies impacted
        systems, performs a gap analysis, participates in the implementation of changes to
        the systems and tests the systems for HIPAA compliance. The next sub
        workgroup meeting is on April 2, 2002.

        Research: The sub workgroup discussed the definition of research and did not
        draw any specific conclusions. It also discussed privacy boards and how they
        might exist within the state system. The next sub workgroup meeting is on March
        14, 2002.

IV.   County Issues Sub Workgroup New Directions

Steve Marshall reported that additional surveys received reflected similar results as previously reported.

David Smith reported on the changes in the state HIPAA workgroup and the need for program representatives with expertise in public health, mental health, alcohol and drug services and welfare. Additionally, it was suggested that sheriff, probation and judiciary representatives also participate. Sub workgroup participants were encouraged to contact the co-chairs for more information and to volunteer to participate.

David Smith led a discussion of areas the County Issues Sub Workgroup should focus on in the future. The discussion concluded that the following areas should be addressed by the sub workgroup:

- Authorization Forms: Standard language should be developed that will comply with medical and court requirements. The sub workgroup should work with California Hospital Association to develop standard language.
- Funding: Counties through the sub workgroup should coordinate a statewide effort to seek federal and state funding for HIPAA implementation.
- Childcare Passport: Los Angeles' pilot program and the current statewide program should be reviewed in accordance with HIPAA and current state requirements. Where necessary, the sub workgroup should facilitate a discussion with the state to address possible inconsistencies.
- Medi-Cal: The sub workgroup should approach the state and request it to identify any proposed changes and to obtain from the state a timeline for state HIPAA implementation. Similar requests should be made for other state programs.
- Child Support Services: State systems should be evaluated. Also, DNA testing for child support should be reviewed.
- Targeted Case Management: Linkages between public guardians, out patient care, conservators and funding streams as well as electronic reporting requirements should be reviewed.
- Birth and Death Certificates: HIPAA's impact on storage and disclosure should be reviewed.

- Outcome Measures: Clinical outcomes for mental health, preventative health care (aging) and drug court should be reviewed.
- CPSP: Prenatal services program should be evaluated.
- Information Technology: The sub workgroup should prepare a list of all state systems where counties interact with the state and request timelines from the state showing expected dates of implementation.

V.   Next Meeting
The next agenda will include:

- Consensus Item #9 Social Service Programs as Health Care Providers – Meg Sheldon
- Draft Assessment Tool – David Smith
  Updates:
  Transaction & Code Sets - Nan Dame, Terry Carlson
  CSAC Letter – Cheri Huber
  Privacy – David Nelson, Cheryl, Cheri Huber
  Enforcement Template – David Nelson
  Communications – Felicia Knox
  CHIP – Napa and Kern Counties
  Research – Alan Zamansky
- New Directions

It is the responsibility of those assigned agenda items to e-mail Steve Marshall, smarshall@co.sutter.ca.us with supporting documents no later than the Wednesday prior to the Monday meeting date. If you have been assigned an agenda item, but will not be prepared to present, it is your responsibility to contact Steve Marshall no later than the Wednesday prior to the Monday meeting date to notify him.